



The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7431 TDD (304) 284-7512
www.morgantownwv.gov

January 29, 2013

**RE: V13-02 / Jones / 309, 311, 317 Grant Avenue
Tax Map 20, Parcels 26, 27, and 28**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Request by Dow Jones for variance relief from Article 1365.09(C) as it relates to the surfacing and drainage of an off-street parking area at 309, 311, and 317 Grant Avenue. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider this variance petition at a public hearing on:

**Wednesday, February 20, 2013 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street**

Project Description:

The petitioner seeks to develop additional off-street parking that will cross three properties. The petitioner seeks variance relief from the paving-related requirements so that gravel parking may be developed instead, which requires variance approval by the Board of Zoning Appeals.

Should you have any questions concerning these petitions or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@cityofmorgantown.org. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary

Enclosure: Site map

CASE NUMBER:
V13-02 / Jones / 309, 311, 317 Grant Avenue

